Housing*Dining*Hospitality Sustainability Green Grants

Green Grants are a set of funds made available to UC San Diego student residents, HDH staff, or approved resident sponsors to fund sustainability projects and efforts (new or existing) within HDH operations.

Requirements

Green Grant applications may be submitted by a current on-campus resident, HDH staff member, or non-resident with a resident/HDH staff resident sponsor. On-campus residents must be currently enrolled and on campus regularly for the expected duration of their proposed project. An official campus organization (group made up of a mix of students, staff, and faculty) or class may also apply, but the application must be submitted by an individual who meets the above requirements. This individual will be the main point of contact throughout the Green Grant process and project duration.

Projects must be sustainably-focused within HDH, with tangible, measurable impacts. The following sections provide guidelines, rules, and examples to help each individual/group when contemplating sustainability projects. No funds will be awarded to a project without proper application and documentation, including appropriate signatures.

When considering an idea, you may seek advice from the HDH Sustainability Coordinator on the viability of a proposed project. See contact info below.

Funding is intended for marketing, materials, and supplies to achieve project goals. Green Grants cannot fund labor, travel expenses, and entertainment.

Deadlines

All projects must be completed by the end of academic year instruction, and all related funding expended by that time. Applications may be submitted and reviewed on a rolling basis, and the start and end dates will depend on the date of submission.

Funding

The general award amount is $500, but requests for amounts up to $1,500 will be considered if the proposed budget is sufficiently detailed and justified.

Green Grant funds are awarded annually and are not eligible for expenditure in other fiscal years.

Please note that Green Grants are subject to available funding throughout the academic year. Furthermore, the overall availability of funds is subject to annual review and approval.

Acceptable Projects

The project must benefit on-campus residents, HDH staff, and/or HDH facilities/operations, promote sustainability, and demonstrate measurable impacts.

Topics may include: recycling/waste management, sustainable practices, education, energy efficiency, water conservation, sustainable agriculture and other resource saving measures.

Examples of types of projects are:

- Purchase of reusable mugs to be given to residents as prizes at a sustainability-themed event
- Purchase and installation of utility saving devices (lighting on-off sensors, LED light fixtures, etc.)
- Purchase and installation of water saving devices (shower timers, aerators, etc.)
- Purchase of materials to start a new or improve an existing campus community garden

Procedures

The process for applying for a Green Grant is as follows:

1. You must submit a Green Grant application via the online application form, found here: https://hdhsustainability.ucsd.edu/what-we-do/green-grants.html
2. You will be notified via email when your application has been approved, rejected, or if additional information is necessary. If additional information is required, you may work with the HDH Sustainability Coordinator to modify your project to fit within the Green Grant requirements.
3. Once your application has been approved, the HDH Sustainability Coordinator will provide ongoing support in the form of a "HDH project partner," a staff member with official jurisdiction within HDH over the impacted project area. This partner will offer suggestions, aid in problem-solving, and work with you to make the necessary purchases. Recipients are expected to communicate with the HDH project partner about their project on at least a monthly basis. The HDH Sustainability Coordinator will always be available to provide additional support and guidance.
    a. Depending on the project, HDH may function as the project manager on large or complex projects.
4. Upon completion of the project, grant recipients are expected to provide a written summary of the project results as well as any metrics describing the project's impact or effectiveness. Recipients may also be invited to present their project and results. If invited, they are expected to attend and provide a short presentation.

Criteria for Approval

Green Grant applications/applicants will be evaluated based on the following:

- Commitment to the greening and environmental sustainability of HDH
- Potential to achieve positive, sustainable results
- Detailed articulation of impact on residents
- Cost effective use of funds
- Measurability of benefits/impact

Additionally, resource-saving projects must also include:

- Evidence that savings will be predictable and long-term
- Indication of any negative impacts, operationally or aesthetically, to building occupants (including future maintenance costs)
- If expected to have ongoing benefits (i.e. cost-savings), a plan must be included for tracking and reporting of said benefits to the HDH Sustainability Coordinator on at least an annual basis.

Contact Info

For questions about Green Grants, the application process, or advice on acceptable projects, please contact the HDH Sustainability Coordinator, Andy Hattala: ahattala@ucsd.edu